

Board of Trustees
TERMS OF REFERENCE

Purpose: To oversee the use and maintenance of the property of the church and to manage the investments of same.

Structural Accountability: The Trustees report to the Council.

Responsibilities All property owned by Rideau Park United Church is held and administered by the Trustees of the Congregation for the benefit of such Congregation in accordance with the provisions of *The Manual*.

General: The oversight and management must always conform to the provisions of *The Manual*.

Specific: The following funds are administered by The Trustees:

- The Rideau Park Foundation for Ministry
- The Ian Brown Fund
- The Karl Rasmussen Fund
- The Dora Helmky Fund

Membership: Members of the Board of Trustees are appointed by the Nominating Committee and subsequent vote at the Congregational Meeting. Members must be members of the United Church, but not necessarily members of the congregation.

Committee: The Board of Trustees consists of one ministry staff, the Chair of Trustees, and the members of the Committee.

There are no sub committees

Frequency: The Committee meets at least twice a year or when deemed necessary by the Ministry Staff or the Chairman of the Committee.

Date of Completion of Form: November 2007

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